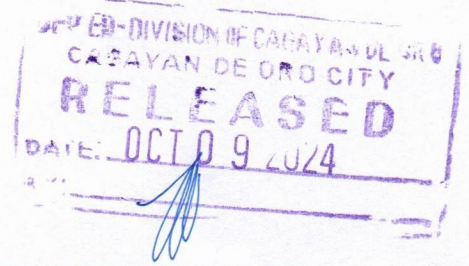




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

October 8, 2024

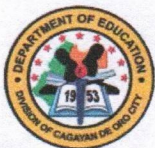
MEMORANDUM

No. 160 s. 2024

ADMINISTRATION OF PISA-SCIENCE PRE-TEST

TO: Asst. Schools Division Superintendent
Chief Education Program Supervisors – CID and SGOD
Public Schools District Supervisors
Concerned Public Elementary and Secondary School Heads

1. With reference to Memorandum DM-CT-2024-380, the PISA SCIENCE PRETEST shall be conducted on October 11, 2024, to all public secondary and integrated schools in this division.
2. The said pretest shall be administered to all 15 years old and 3 months and 16 years and 2 months learners at the time of the assessment. They should be currently enrolled at Grade 7 or higher in the public school's system.
3. The test will be administered through paper and pen and online modalities, depending on the resources that the school can provide. The school shall design the test schedule observing the 30 minutes exam time allocation and the confidentiality clauses.
4. Schools who opted to administer the test online shall coordinate with the Division ITO for assistance in accessing the DepEd LMS. CDO division is assigned in CLUSTER 56 in the LMS.
5. Results shall be submitted to the SDO after the test using the template to be provided through a separate issuance.
6. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, sexual orientation, disability, religion and ethnicity.



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7. Immediate and widest dissemination of this memorandum is enjoined.

ROY ANGELO E. GAZO
Schools Division Superintendent

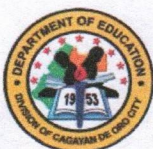
Encl: As indicated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

PISA

ECHR/PISA-SCIENCE PRETEST
October 8, 2024



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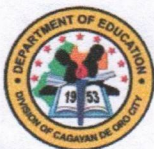
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CONFIDENTIALITY AGREEMENT

In the conduct of the PISA-SCIENCE PRETEST for School Year 2024-2025 and in reference to my role as _____ I completely understand and agree to the following terms of confidentiality agreement:

1. I understand that signing this form is an acknowledgement of my professional responsibility to maintain complete integrity of security for this project.
2. I declare that I will not divulge any project information, manuals, test materials, processes, contents, or results, or any other materials, documents or information pertaining to the project, or its clients or suppliers, to any person or organization as directed under the terms of the project unless I have prior written approval from the DepEd-Division Office.
3. That in the completion of the assessment procedures and in the fulfillment of my roles and responsibilities, I will return to DepEd-Division Office all documents relating to the conduct of PISA-SCIENCE PRETEST that are personally directed under my care, including but not limited to, project information, manuals, test materials, processes, contents or results, or any other materials, documents of information pertaining to the project, or its clients or suppliers.
4. I fully understand and agree that any violation/infractions of security made or committed before, during, and after the data collection of the Online Assessment will be considered as injunctions/causes of assessment invalidation, including, but not limited to;
 - Cheating;
 - Plagiarizing;
 - Loss of the documents, manuals and materials;
 - Copying distribution of the documents, manuals, and materials;
 - Replication and replacement of the original documents, manuals and materials;
 - Capturing documents, manuals, and materials through any electronic gadgets;
 - Distribution and posting of photos of the contents in any form of media;
 - Using documents, manuals, and materials without prior instruction from the DepEd-Division Office;
 - Selling of the documents, manuals and materials in any medium;



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- Misrepresentation with regard to age, residence, and status; and
 - Failure to closely monitor the procedures resulting in test irregularities and results invalidation
5. The violations/infractions mentioned in Confidentiality Agreement No. 4 are based on DepEd Order No. 55, s.2016 (Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program), Section 13, "Breach of Security in National Examinations and Corresponding Sanctions," which were revised accordingly as per applicability.
6. I fully agree and adhere to the protocols set by DepEd on data usage, integrity, and confidentiality based on Philippine laws on data privacy.

Name and Signature of Testing Staff



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